

BOARD MINUTES

July 14, 2025

The Board of Education of Unified School District No. 273 met in regular session on Monday, July 14, 2025 at 6:30 P.M., at the Board of Education Office with the following members present: Joe File, Amber Krier, Kelsey Adams, Craig Cousland, Jacob Ludwig, Jonathan Stillwell, and Tony Thompson. Also present were Jeff Travis, Superintendent; Tiffany Schroeder, Clerk; Janet Porter, Beloit Elementary School Principal; Garry Lowry, Beloit Elementary School Assistant Principal; and Christie Gerdes, Beloit Special Education Cooperative Director.

Joe File called for nominations for President of the Board. Jon Stillwell nominated Joe File for President for the 2025-2026 school year. The motion was seconded by Thompson. Motion carried: 7 Yeas, 0 Nays.

Joe File called for nominations for Vice-President of the Board. Jon Stillwell nominated Amber Krier for Vice-President for the 2025-2026 school year. The motion was seconded by Tony Thompson. Motion carried: 7 Yeas, 0 Nays.

President File called the meeting to order at 6:32 P.M.

Guests present were: Danny Henk, Anne Palen and Brian Debey.

A motion was made by Krier to approve the agenda with the additions: 22a) Loyd Group Audit Engagement Letter (A.I.) and an addition to the consent agenda: Resignation of Bethany (Jordan) Suelter, Paraeducator, Lincoln Schools; and Atlanta Haller, Lead Teacher, MCELC.; seconded by Ludwig. Motion carried: 7 Yeas, 0 Nays.

A motion was made by Thompson, seconded by Adams, to approve the consent agenda with this motion, the following were approved:

- Minutes of June 9, 2025 Regular Board Meeting;

- Payment of Bills and Claims for June 30, 2025 and July 14, 2025;

- Approval of Revenue Journals;

- Approval of BOE, BES and BJSBS Activity Funds;

- Contracts:

 - Teresa Griffith, Part-Time Speech-Language Pathologist, St. Johns;

 - Kinsey Garst, Lead Teacher, Mitchell County Early Learning Center;

- Transfers:

 - Linda Deneke, BES Aide to Special Education Paraeducator;

 - Autumn Andreason, Kindergarten Aide to 3-Year-Old Preschool Aide;

- Resignations:

 - Thomas Goss, Paraeducator, Lucas Elementary School;

 - Katie Wendell, Nurse, Beloit Jr-Sr High School

 - Atlanta Haller, Lead Teacher, Mitchell County Early Learning Center;

 - Bethany (Jordan) Suelter, Paraeducator, Lincoln.

Motion carried: 7 Yeas, 0 Nays.

PAID JUNE 3, 2025:		Flex Made Easy	103.33
Delta Dental of KS	9846.39	KPERS	3630.59
		KPERS Retirement WAR	2047.29
PAID JUNE 6, 2025:		KPERS-Optional Life	88.81
Eddy's Chevrolet Cadillac	666.96	KS Dept of Revenue	2452.67
		KS Employ Security Fund	61.33
PAID JUNE 11, 2025:		MASA Global	42.00
Amanda McGuire	566.82	Security Benefit Life Ins Co	550.00
		Sun Life	822.01
PAID JUNE 17, 2025:		Trustmark Voluntary Benefits	139.81
Card Services	6,599.41	USD 273 Health Reserve	8,299.56
		Total	33,312.86
PAID JUNE 25, 2025:			
Plank Road Publishing, Inc	135.45	PAID JUNE 30, 2025:	
		Ackerman Supply, Inc	283.90
PAID JUNE 30, 2025:		Amanda Anderson	246.56
BlueCross BlueShield of KS	143,525.52	Bell Memorials	500.00
		Beloit Auto & Truck Plaza	142.39
PAID JUNE 26, 2025:		Beloit Elementary School	185.44
American Fidelity Assurance	71.50	Beloit Entertainment Center	99.00
American Fidelity Assurance Co	1,100.00	Beloit Jr-Sr High School	179.14
Meredith Johnson, Treasurer	106.00	BES Petty Cash	1,000.00
First National Bank & Trust	15,315.48	BJSHS Petty Cash	1,000.00
Flex Made Easy	103.33	BOE Petty Cash	1,500.00
KPERS	3,992.92	Boettcher Supply, Inc	840.66
KPERS Retirement WAR	1,071.21	Breanna Brown	228.47
KPERS-Optional Life	88.81	Bumper to Bumper	10.30
KS Dept of Revenue	2,674.33	Madison Cashatt	3,778.95
KS Employ Security Fund	66.96	Central Valley Ag	133.64
MASA Global	56.00	Cintas Fire Protection	6,671.35
Security Benefit Life Ins Co	550.00	City of Beloit	13,263.00
Sun Life	992.37	Amy Clark	99.15
Trustmark Voluntary Benefits	139.81	Crumbaker Oil & Feed, LLC	2,554.49
USD 273 Health Reserve	8299.56	Culligan of Downs	490.00
Total	34628.28	Carli Denning	40.20
		Dollamur, LLC	25,830.06
PAID JUNE 27, 2025:		Dollar General	182.45
American Fidelity Assurance Co	1000.00	DS Busline, Inc	2,548.70
Meredith Johnson, Treasurer	53.00	Ashley R. Eck	165.83
First National Bank & Trust	14022.46	Christine Elam	1,416.59

First Book	846.66	Ray's AppleMarket	1,464.52
Flex Made Easy	50.00	Reliance Standard	1,090.84
Geisler Roofing, Inc	3,202.50	Renaissance Learning, Inc	1,365.00
Genesis Technologies, Inc	2,500.00	Savvas Learning Co, LLC	9,523.88
Michelle Hahn	77.18	Schendel Pest Control	360.00
Isabella Hewitt	52.26	Anna Schoen	72.36
Melinda Hilt	247.63	School Mate	1,001.25
Hiserote Trash Removal	320.00	Casey Seyfert	320.26
Meagan Housh	91.12	Solomon Valley Home Center	375.71
HTK Architects	141,912.00	Solomon Valley Bank	137,146.26
Image Quest	1,425.60	SW KS Area Coop	130.65
Vicki Jackson	1,141.38	Stillwell Sales, LLC	347.10
JAG-K	13,668.00	St. John's Catholic School	8,656.54
Kaplan Early Learning Co	974.95	Sue Jenkins Consulting, LLC	7,868.00
Kingdom Cartridge	538.00	Superior Publishing Co, Inc	36.00
KS Parents As Teachers	200.00	Trane US, Inc	572.73
Kansas Gas Service	362.53	Jeff Travis	431.48
Krier's Auto Parts, Inc	61.51	Uline	3,811.64
Lake Construction	780.00	USD 107 Rock Hills	205.80
Lathrop GPM, LLP	2,575.00	USD 272 Waconda	4,717.22
Lindamood-Bell Learning	6,050.00	USD 299 Sylvan Grove	5,885.87
Loving Guidance, LLC	1,269.00	Waconda Trader	798.00
Amanda McGuire	642.13	Watts & Sons	136.45
Midwest Bus Leasing, Inc	2,000.00	Watts & Sons	136.45
Midwest Music, Inc	173.87	WoodRiver Energy, LLC	200.22
Bethany Mitchell	175.14	Xerox Financial Services	3,480.74
Mitchell Co Solid Waste	50.00	Zachary's Ace Hardware	941.35
NC KS Special Ed Coop	9,744.00	Total	465,848.20
Fort Hays Tech - North Central	969.04		
NCS Pearson, Inc	877.50	FUND SUMMARY:	
Nex-Tech Wireless	2,128.20	GENERAL FUND	46,479.46
Kansas One-Call System, Inc	17.29	SUPPLEMENTAL GEN	9,899.72
OPAA!	1,988.58	AT-RISK (K-12)	13,668.00
Pawnee Mental Health Services	10,723.94	CAPITAL OUTLAY	166,958.82
Pearson Clinical	28.50	BOND CONSTRUCTION	141,912.00
Pitney Bowes, Inc	246.27	DRIVER TRAINING	606.09
USPS	200.00	TITLE IVA	3,261.54
Prairie Fire Coffee Roasters	177.70	TITLE II	5,395.00
Pur-O-Zone, Inc	1,107.57	FOOD SERVICE	151.16
Quill Corporation	1,923.01	PROFESSIONAL DEVELOP	7,868.00

GIFTS AND GRANTS	14,502.89	USPS	200.00
PARENT EDUCATION FUND	3,858.39	Brandy Paul	48.17
TEXTBOOKS	1,140.84	Rack Performance	3,200.00
COOP SPECIAL ED	9,523.88	Renaissance Learning, Inc	7,910.75
MEDICAID	32,015.44	SafeDefend, LLC	4,020.00
SMART START (MCPC)	88.22	School Datebooks, Inc	387.50
TOTAL	<u>8,518.75</u>	Skyward-Network Program	15,067.00
	465,848.20	Smoky Hill/Cent KS Ed Svc Ctr	9,226.95
PAID JULY 14, 2025:		SEK Education Service Ctr	2,750.00
Beloit Call	50.00	Subscription Svcs of America	66.92
Book Systems	1,194.00	The Library Store, Inc	<u>248.77</u>
BSN Sports	17,806.94	Total	1,338,310.78
Central Kansas Library	283.18		
Chicago Office Technologies	42,106.02	FUND SUMMARY:	
Culligan of Downs	94.00	GENERAL FUND	303490.00
Cunningham Fiber	2,961.94	SUPPLEMENTAL GEN	10,528.73
ESSDACK	1,768.84	AT-RISK (4 YR OLD)	1269.60
Explore Learning HQ	2,965.50	AT-RISK (K-12)	1269.60
Fouts Insurance Agency	295,374.84	CAPITAL OUTLAY	960,422.06
Frontline Technologies	9,900.00	TITLE I	2,482.88
Gallagher Student Health	5,377.50	FOOD SERVICE	2,251.96
Goalbook	21,420.00	PARENT EDUCATION FUND	865.62
Goally	108.00	CAREER & POSTSECND ED	3039.35
Morgan Harris	29,950.00	GIFTS AND GRANTS	29950.00
Harris School Solutions	1,473.32	TEXTBOOKS	2965.50
KETC, Inc dba WebKIDSS	6,963.93	COOP SPECIAL ED	58,529.06
Matheson Tri-Gas, Inc	1,267.67	MEDICAID	156.17
NCD KAAE	756.00	SMART START (MCPC)	<u>4,216.31</u>
Nemaha Sports	896,489.10	TOTAL:	1,338,310.78

The Superintendent discussed district property insurance that is through Fouts Insurance. It looks as if it is going to increase 8% from last year. The district's health insurance could possibly increase up to 18.8% from last year. IMA is taking bids from other companies but so far the other bids are higher. The board tour date is set for August 8, 2025 and will begin at the elementary school, then go to the special education office, and finish at the high school. Summer projects are going well. The foundation for the new preschool building on the elementary school campus has been set. The building is scheduled to be moved from Glasco to Beloit July 15 to August 1st. The tennis courts at the special education campus will be repainted and have new nets installed this summer. The HVAC work is scheduled to start in September/October. The work at Trojan Stadium continues. The company installed perimeter turf attachment nailers, continued conduit installation, graded D-area for concrete next week.

A motion was made by Ludwig, seconded by Stillwell, to approve Board of Education appointments for the 2025-2026 school year. Motion carried: 7 Yeas, 0 Nays.

With this motion the following were approved:

- a). Tiffany Schroeder – Clerk of Board
- b). Tara Miner – Deputy Clerk of Board
- c). Mindy Hilt – District Treasurer
- d). Jim Johnson – Board Attorney
- e). Joe File – KASB Governmental Relations Network

A motion was made by Krier, seconded by Cousland, to set the regular board meetings for the 2025-2026 fiscal year on the second Monday of each month and said meetings be at 6:30 P.M. at the Board of Education Office, under the Home Rule Authority. Motion carried: 7 Yeas, 0 Nays.

With this motion the following were also approved for the 2025-2026 school year.

- That First National Bank & Trust (Solomon Valley Bank), Guaranty State Bank and Trust Company of Beloit, Bank of Tescott, and Central National Bank as depositories for Unified School District No. 273.
- That the Beloit Call be appointed as official newspaper.
- Appoint Casey Seyfert, Jr.-Sr. High Principal; Janet Porter, Elementary Principal; and Christie Gerdes, Special Education Director, as the school employees responsible for reporting truanancies in accordance with the statutes of the State of Kansas for the 2025-2026 school year.
- Appoint Mindy Hilt as Food Service Representative for 2025-2026.
- Appoint Mindy Hilt as determining official for free/reduced price meals.
- Appoint Jeff Travis as hearing official for free/reduced price meals.
- Appoint Tiffany Schroeder as the authorized representative for KPERS and Public Information Officer.
- Appoint Jeff Travis as additional signers for KPERS.
- Designate Casey Seyfert, Janet Porter and Christie Gerdes to notify teachers and others about students with a history of dangerous behavior.
- Designate Jeff Travis as compliance coordinator for federal anti-discrimination laws including Title VI, Title VII, Title IX and Section 504 (ADA).
- Designate Jeff Travis as the representative for federal funds.
- Designate Jeff Travis as representative to apply for funding for FY26 “Consolidated Plan”.

A motion was made by Adams, seconded by Stillwell, to approve the following for 2025-2026:

- a). Milk prices:
 - Students K-12 \$0.65
 - Adults \$0.65
- b). Lunch prices:
 - Students K-6 \$3.05
 - Students 7-12 \$3.25
 - Adults \$4.10
- c). Breakfast prices:
 - Students K-6 \$1.50

Students 7-12	\$1.70
Adults	\$2.20

d). Reimbursement mileage rate: 70 cents per mile

e). Driver Education fees:

USD 273 students	\$150.00
Non USD 273 students	\$250.00

The fee includes the permit fee.

f). Textbook fees:

PreK-6 grade	\$50.00
7 th -12 th grade	\$50.00

g). Activity fees:

USD 273 Student	FREE
Individual Adult	\$75.00
Family	\$150.00

Motion carried: 7 Yeas, 0 Nays.

A motion was made by Thompson, seconded by Adams, to approve the chromebook fee for grades 7-12 at a rate of \$15.00. Motion carried: 7 Yeas, 0 Nays.

A motion was made by Stillwell, seconded by Ludwig, to approve/establish the Petty Cash Accounts (Board Office \$1,500.00; Elementary School \$1,000.00; Jr.-Sr. High School \$1,000.00). Motion carried: 7 Yeas, 0 Nays.

A motion was made by Adams, seconded by Thompson, to adopt the early payment request policy per KSD 12-105 (b) for fiscal year ending June 30, 2026. Motion carried: 7 Yeas, 0 Nays.

A motion was made by Thompson, seconded by Ludwig, to waive the provisions of GAAP and fixed asset accounting for FY26. Motion carried: 7 Yeas, 0 Nays.

A motion was made by Krier, seconded by Ludwig, to adopt resolutions for Beloit Elementary and Beloit Jr.-Sr. High School activity funds. Motion carried: 7 Yeas, 0 Nays.

A motion was made by Thompson, seconded by Cousland, to authorize the superintendent to dispose of surplus property during the 2025-2026 school year. Motion carried: 7 Yeas, 0 Nays.

A motion was made by Adams, seconded by Ludwig, to approve the addition of the Class of 2029 for the Beloit Jr.-Sr. High School activity fund. Motion carried: 7 Yeas, 0 Nays.

A motion was made by Stillwell, seconded by Adams, to set the following district credit card limits: Jeff Travis \$5,000; Christie Gerdes \$2,000; Casey Seyfert \$2,000; Janet Porter \$2,000; Garry Lowry \$2,000; Kyle Beisner \$2,000; Cassie Kopsa \$2,000 and all other credit cards with a \$2,000 limit. Motion carried: 7 Yeas, 0 Nays.

A motion was made by Thompson, seconded by Stillwell, to approve to exceed the Revenue Neutral Rate for the fiscal year 2025-26. Motion carried: 7 Years, 0 Nays.

A motion was made by Stillwell, seconded by Ludwig, to approve the NCKC4 membership fee. Motion carried: 7 Years, 0 Nays.

A motion was made by Thompson, seconded by Adams, to approve the selected KASB policies along with the district's GAQC Retirement Policy and GAQD – Tier 3 Match Policy. Motion carried: 7 Yeas, 0 Nays.

A motion was made by Ludwig, seconded by Stillwell, to approve the purchase of visitor bleachers at Trojan Stadium from CBS Construction for \$87,850. Motion carried: 7 Yeas, 0 Nays.

A motion was made by Stillwell, seconded by Ludwig, to set the graduation date for Saturday, May 16, 2026 at 11:00 A.M. at the Beloit Jr.-Sr. High School. Motion carried: 7 Yeas, 0 Nays.

A motion was made by Adams, seconded by Stillwell, to approve the Audit Engagement Letter from Loyd Group, LLC for year ended June 30, 2025. Motion carried: 7 Yeas, 0 Nays.

A motion was made by Ludwig, seconded by Thompson, that the meeting adjourn. Meeting adjourned at 7:41 P.M. Motion carried: 7 Yeas, 0 Nays.

President, Board of Education

Clerk, Board of Education